



Indian Institute of Technology Kanpur

Samtel Centre for Display Technologies

Enquiry No.: SCDT/2011-12 /06

Enquiry date: 17/02/2012

Closing date: 23/02/2012

Sub: Enquiry for Office Furniture

Dear Sir,

Sealed Quotations so as to reach latest by 3:00 PM on dated 23/02/2012 are invited for the supply of following items:

| S. No. | Description / Specification of items required. | Qty. |
|--------|--|------|
| 01 | Office table: Main table nominal size 1600 x760 x 750 mm with side return table of nominal size 1200 x 460 x 750 mm made up of 25mm thick prelaminated particle board with PVC edge binding supported on gable ends & modesty panels. | 01 |
| 02 | Round Cafeteria Table: size 900mm (dia) x750mm (height) & made up of 25mm thick prelaminated particle board with PVC edge binding supported. | 05 |

Terms & conditions for supply of above mentioned articles:-

1. The brand of the furniture should be Godrej/Delite/Wipro/Featherlite/Geeken/Harmony only.
2. The quantity mentioned in this enquiry is and shall be deemed to be only approximate and will not in any manner be binding the indenter.
3. The indenter reserves the right to withhold placement of final order.
4. Firms will quote separately for each article.
5. The Rate offered should be free delivery of IIT Kanpur.
6. The rates offered should be inclusive of all taxes, packaging, forwarding freight etc.
7. The delivery period should be specifically stated. Earlier delivery may be preferred.
8. The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted.
9. Samples wherever asked for will not be paid for. These should be delivered in the office of the undersigned securely labeled and packed.
10. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved.
11. Institute is exempted for payment of Excise Duty under notification No. 10/97.

Sd/-
 Dr. B. Mazhari.
 (Co-ordinator,
 Room No.305,
 Samtel Centre for Display Technologies,
 I.I.T Kanpur-208016 U.P., India.