

Sub: Printing of Monograph

There exists a requirement to print 500 copies of a monograph in English on paper size (190 x 254) mm as per the following specifications.

Cover - Outer in four colour on 250 gsm art card with matt lamination and perfect binding. A packet for carrying the CD is to be fixed on the back cover (inside). The CD will be provided by us.

Inside pages - About 370 in no. on 80 gsm matt art paper in single colour. (You may please quote on the basis of +/- 4 pages)

You may please see the existing version of the sample monograph before quoting. In case you need any further details please do not hesitate to contact Cdr Suresh Ailawadi at 0512 - 259 7749 or 9450162502. It is requested that your sealed quotation for the same may please be forwarded so as to reach at the under mentioned address by **1400 hrs on 30 November 2011** quoting **NICEE/RM dated 24 November 2011**.

Prof. Durgesh C. Rai
Coordinator, NICEE
Room No. 112A
Western Lab Extension
Indian Institute of Technology Kanpur
Kanpur - 208 016

Please attach sample papers along with your quotation. You will be required to submit drafts for approval till the final approval for the same is accorded.

Note : Please do not forget to mention the following in your quotation.

1. Taxes, if any
2. Packing charges, if any
3. Delivery Time: Three weeks from the date of issue of order