

Sub: Printing of Periodical

There exists a requirement to print 3500 copies of periodical of NICEE in English on paper size (281 x 218) mm as per the following specifications.

Cover - Outer in four colour, inside in single colour on 170 gsm art paper with matt lamination and perfect binding.

Inside pages - About 120 in no. on 80 gsm maplitho paper in single colour. (You may please quote on the basis of +/- 4 pages)

Soft copy of the articles to be printed will be provided to you. You may please see the existing version of the periodical before quoting and sign a certificate of maintenance of quality. In case you need any further details please do not hesitate to contact Cdr Suresh Ailawadi at 0512 - 259 7749 or 9450162502. It is requested that your sealed quotation for the same may please be forwarded so as to reach at the under mentioned address by **1400 hrs on 20 February 2017** quoting **NICEE/EEP dated 07 February 2017**.

Prof. Durgesh C. Rai
Coordinator, NICEE
Room No. 112A
Western Lab Extension
Indian Institute of Technology Kanpur
Kanpur - 208 016

Please attach sample papers along with your quotation. You will be required to submit drafts for approval till the final approval for the same is accorded.

Note: Please do not forget to mention the following in your quotation.

1. Taxes, if any
2. Packing charges, if any
3. Delivery Time: Three weeks from the date of issue of order

Repeat Orders: *Subject to your work being satisfactory, up to three repeat orders can be placed on you, subject to your agreeing for the same.*