

**INDIAN INSTITUTE OF TECHNOLOGY
NATIONAL AEROSOL FACILITY
DEPARTMENT OF CIVIL ENGINEERING**

Enquiry letter for purchase of furniture's for NAF

Reference: IITK/NAF/2017-18/0138

Dated: October 31, 2017

Sir / Madam,

With reference to the subject mentioned above, you are invited to submit the quotation in a sealed cover. Configuration/Specifications are given below:

Specifications of purchasing furniture for National Aerosol Facility:

ITEM AND SPECIFICATIONS	QUANTITY
<p>RECEPTION T-COUNTER For one person, size 1200x750x1200 MM with two drawers and one filing and one key board tray (to be fixed with good quality telescopic channels and provision for computer, made of PRELAM board 25/18 MM thick and 2 MM thick PVC edge binding all around shall be made in two colors. ¾ of the One side shall be raised to full height</p>	01
<p>RECEPTION CHAIR Revolving with medium back and good quality chrome plated base with five nos nylon double roller coaster wheels, seat cushioned and upholstered with good quality durable fabric and back nylon height strength net</p>	01
<p>WAITING CHAIRS/SOFA THREE seater ; upholstered with good quality Leatherite, size 1950x760x750MM, frame wooden and 150MM stainless steel legs, the height of armrest is same as the height of the back, back and armrest shall be in round shape. 125 MM thick Polyurethane shall be provided on the seat and 75 MM thick Polyurethane shall be provided on the back</p>	01
<p>WAITING CHAIRS/SOFA TWO seater ; upholstered with good quality Leatherite, size 1450x760x750MM, frame wooden and 150MM stainless steel legs, the height of armrest is same as the height of the back, back and armrest shall be in round shape. 125 MM thick Polyurethane shall be provided on the seat and 75 MM thick Polyurethane shall be provided on the back</p>	01
<p>WAITING AREA COFFEE TABLE Overall size 1200x600x450, frame made of stainless steel tubular 30MM diameter, shall be made in 'U' shaped, 12 MM thick toughened glass with pencil edge polish, one glass shall be provided beneath the top as magazine shelve</p>	01
<p>FACULTY TABLE EXECUTIVE TABLE size 2450x2200x750 MM with full size 2200x side runner, having three drawers (fitted with telescopic channel) and one adjustable shelve, and one flip box for plug in the data cable and electrical plugs, top & gable ends thickness 45MM with 2 MM thick PVC edge binding in 'U' shaped, one modesty height 600 MM made of 18 MM thick PRELAM board with PVC edge binding, the table shall be made in two colors one for top and gable ends and other in modesty etc.</p>	03
<p>VISITORS' CHAIR</p>	09

Revolving with medium back and good quality chrome plated base with five nos nylon double roller coaster wheels, seat cushioned and upholstered with good quality durable fabric and back nylon height strength net	
EASY CHAIR/SINGLE SOFA SINGLE seater ; upholstered with good quality Leatherite, size 890x760x750MM, frame wooden and 150MM stainless steel legs, the height of armrest is same as the height of the back, back and armrest shall be in round shape. 125 MM thick Polyurethane shall be provided on the seat and 75 MM thick Polyurethane shall be provided on the back	06
COFFEE TABLE Size 900x900 round , 12 MM thick toughened glass with pencil edge polish, frame made of teakwood pillar type with four legs with Melamine polish	03
BOOK CASE/SHELVE Overall size 1800x400x1800 made of PRELAM board with 2 MM thick PVC Edge binding, four nos. doors shall be provided for the lower part up to the height of 750 MM, remaining upper part shall have three nos. open adjustable shelves.	03
CONFERENCE TABLE Modular conference table in 'U' shape, overall size 3000x4000x750MM, Top 25 MM thick with 2 MM thick PVC Pelam board, the table shall be made in parts and assembled at the site. Top width shall be 600 MM, modesty 600MM made of 18 MM Prelam board, gable ends , two corner shall be in round shapes with duco painted	01
CONFERENCE ROOM CHAIRS Poly urethane arm rest and cantilever heavy duty powder coated frame medium back and seat cushioned and upholstered with good quality durable fabric and back nylon height strength net	27
STORAGE Overall size 1500x400x750 MM with three drawers at the middle to be fixed on telescopic channels and two doors at both the ends, to be fixed on self closing hinges, Top 25 MM thick full round post formed, remaining 18 mm thick prelam board with 2 mm thick PVC edge binding.	02
STUDY/OFFICE TABLE Overall size 1200x600x750 MM made of 25 mm thick top and 18 MM thick gable ends and modesty with two drawers and one filing to be fixed on good quality telescopic channels, at one end	03
STORAGE UNIT Overall size 910x455x1980 MM Door with Hinge. Body is made of 0.8mm CRCA sheets Door with Hinge. Integrated Handle with lock 4 Adjustable Shelves making 5 Compartments Knock down Structure	03
LAB WORKSTATION Top 25 MM thick with 2 MM thick PVC Edge binding in curvilinear 'L' shaped size 1350x1350 with two drawers and one filing fitted on telescopic channels. Partition thickness 45MM height 1200MM having two raceways one above the top and another at the ground level for proper data band power cables, Pin board and marker glass shall be provided on the partition above the top height, other side shall be covered with marker board, full height partitions shall be provided for each work station	20
CHAIRS Poly urethane arm rest and cantilever heavy duty powder coated frame medium back and seat cushioned and upholstered with good quality durable fabric and back nylon height strength net.	23

STORAGE Overall size 1500x400x750 MM with three drawers at the middle to be fixed on telescopic channels and two doors at both the ends, to be fixed on self closing hinges, Top 25 MM thick full round post formed, remaining 18 mm thick prelam board with 2 mm thick PVC edge binding	03
WAITING CHAIR Heavy duty Stainless steel frame and perforated seat back in one single unit (3 seater), duly powder coated and metallic color. Two stainless steel armrest at the both the ends.	03

The quotation should have the following details:

1. Cost of the item and accessories and installation charges, if any
2. Technical specifications in detail
3. Warranty period
4. Educational discount considering end use for research and teaching
5. Payment terms
6. Proprietary Certificate, if applicable
7. Any other relevant details

Terms and condition:-

1. Physical Inspection of furniture will be done by the committee at the premises of bidder.
2. Sealed Quotation must reach the undersigned on or before November 13, 2017.
3. Our Institute is partially exempted from custom duty.
4. Essential documents (Past performance and Brand Brochure).
5. Payment terms 90% on delivery & 10% after installation and approval of inspection report.
6. Delivery of all the items in 4 weeks.
7. The final selection will be made based on weights given to technical merit and pricing as 70% and 30% each, respectively.

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