

Tender for “Rate Contract for Supply of bedding Items in different Halls of IIT Kanpur during PG admission test/interview”

This is to notify that tenders are invited for supplying of Bedding to different Halls of IIT Kanpur during 1st week of May to 2nd week of July.

Specifications of the requirement are:

Sr. No.	Item	Approx. Quantity
	Mattress	1000-1300 units
	Pillows(with cover)	1000-1300 units
	Bed Sheets	1000-1300 units

Terms and Conditions:

1. Enquiry will be sent by courier/registered post/speed post and IIT Kanpur will not be responsible for any kind of delay/irregularity.
2. The quantity mentioned in the enquiry is and shall be deemed to be only approximate and will not in any matter be binding on the Institute.
3. The supplier shall be in a position to supply the intended quantity on the date and at the hall as required by IIT Kanpur.
4. The bidder should quote the price for a single bedding set of all the items mentioned above.
5. The rate quoted should be inclusive of all taxes.
6. The bidding price should include transportation, labour and GST charges. No extra payment will be made for the same.
7. The bidder shall arrange to place the bedding in hostel rooms and lift it from the room at its own cost.
8. The requirement of the items will be from 1st week of May to 2nd week of July2018. The requirement of the items will be in parts during this entire period and the successful bidder will be intimated the name of the hostel and day wise requirement well in advance.
9. The informed quantity of a particular day is to be placed in the rooms of the hall by 6 pm of the previous day. The bidder should ensure that the beddings shall be placed in different halls during the office hours of the halls.
10. The Institute reserves the right to negotiate with the bidder of lowest offered rate and also can split the order among more than one supplier looking into bidder's capacity to deliver the required quantity.
11. If it is found that any item of the bedding is in damaged, torn or unclean condition then the bidder has to replace it immediately and no payment shall be made to the supplier against such supply.
12. IIT Kanpur will not be responsible for any lost/damaged items.
13. Delivery of the items should have to be made as per the intimation on due date. Failing to make the delivery in time will result in cancellation of the work order and the bidder will be blacklisted for 5 years.
14. The bidder should clearly mention the PAN no. of the proprietor/partner of the bidding company.
15. The payment for the work order will be made on the basis of actual occupancy of bedding per day and after the completion of entire work.

16. The bidder should mention complete contact details such as email and contact number etc.
17. The Institute reserve the right of accepting or rejecting any quotation without assigning any reason thereof.

Interested bidders are requested to send their bid document in a sealed envelope to the following address latest by 4 pm, 2nd May, 2018. The reference no. of the tender should be clearly written on the envelope.

Mr. Vineet Bajpai
CoW Office, Faculty Building
IIT Kanpur-208016

In case of any query, please contact the undersigned,

Surajit Das
Assistant Registrar (HA)
DoSA Office
Contact no. 7060407703
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