



**INDIAN INSTITUTE OF TECHNOLOGY KANPUR
FINANCE AND ACCOUNTS SECTION**

No. DRFA/IITK/Banks/ Vol-II/ 2017-18/436
Date: 8 August 2017

Sub: Payment to bank accounts only – Main Account

Please be advised that Main Account now makes all payments to bank accounts only or through Demand Draft (where the beneficiary is reluctant to share her bank account details).

2. Please ensure that the beneficiary / vendor's bank account details (account name, account number, bank name and address, bank's IFSC), complete in all respects, accompany sanction orders / payment instructions to avoid unnecessary delays.
3. The above arrangement has the approval of Deputy Director.

Su Gupta
(Sujoy Gupta)
AR (F&A I)
x. 6416

To: all@lists.iitk.ac.in