



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Finance Officer

No. FO/IITK/Office/2018-19
Dated: 19 April 2018

Dy. Director
IIT Kanpur

Approved.

K
19/4/18

Subject: Acting Finance Officer arrangement from 25 to 29 April 2018

Dear Sir,

I shall be out of station on Earned Leave from 25 to 27 April 2018 with the weekend of 28-29 April 2018 suffixed to my leave. Shri K K Tiwari, Registrar has kindly agreed to act as Finance Officer from 25 to 27 April 2018 and Shri A K Misra, JR (F&A) during the weekend of 28-29 April 2018.

2. Kindly approve the above proposed arrangement.

Thanking you.

Sincerely,
M
19/4/18
(Munish Malik)
x. 7950

Copy to:

- i. Director - for kind information pl.
- ii. Dy. Director
- iii. All Deans
- iv. Registrar
- v. Jt. Registrar (R&D)
- vi. Jt. Registrar (F&A)
- vii. Jt. Registrar (S&P)
- viii. Asst. Registrar (IA)
- ix. FO's Office