



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Finance Office

No. FO/IITK/Office/2018-19

Dated: 11 May 2018

Dy. Director
IIT Kanpur

Subject: 38th Finance Committee meeting of IIIT Allahabad

Dear Sir,

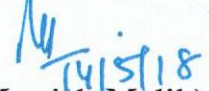
I am a member of Finance Committee IIIT Allahabad and have been invited to attend their 38th Finance Committee on Thursday 17 May 2018 from 9 am onwards at their campus.

2. I shall be grateful if I am sanctioned special casual leave on 16 and 17 May 2018 for the above purpose.

3. Shri K K Tiwari, Registrar has kindly consented to act as Finance Officer on 16 and 17 May 2018.

Thanking you.

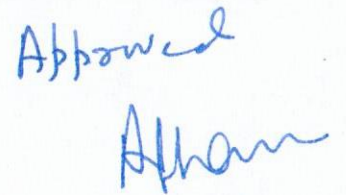
Sincerely,


(Munish Malik)
Finance Officer
x. 7950

Encl. : copy of IIIT Allahabad email on the above subject.

Copy without enclosure to :

1. Director – for kind information pl.
2. Dy. Director
3. All Deans
4. Registrar
5. Jt. Registrar (R&D)
6. Jt. Registrar (F&A)
7. Jt. Registrar (S&P)
8. Asst. Registrar (IA)
9. FO's Office


14/5/18