

भारतीय प्रौद्योगिकी संस्थान, कानपुर
INDIAN INSTITUTE OF TECHNOLOGY, KANPUR
अधिष्ठाता विद्यार्थी कार्य कार्यालय
OFFICE OF THE DEAN STUDENTS AFFAIRS

TENDER DOCUMENT

TENDER REFERENCE NO. : IITK/DOSA/2022-23/05

BID SUBMISSION END DATE- 20.01.2023

FOR

“ MEDICAL ATTENDENT”

The Indian Institute of Technology Kanpur (“the IITK”) invites Bids (“Bids”) from eligible, qualified and capable companies for the supply and delivery of provision of associated services (“Associated Services”) according to the requirements as defined in the Tender document.

Name of Work	Providing the Medical Attendant
Date of Publishing	30/12/2022
Clarification Start Date and Time	30/12/2022 (9:00 AM To 5:00 PM)
Clarification End Date and Time	20/01/2023 (9:00 AM To 12:30 PM)
Last Date of Submission of Bids in hard copy	20/01/2023 (Up to 3:30 PM)
Bid document should be addressed to	Deputy Registrar, Hall Affairs, DOSA Office Kalyanpur, IIT Kanpur-208016 Contact No: 0512-2596866 E-mail: oic1_dosa@iitk.ac.in

Interested parties may view and download the tender document containing the detailed terms & conditions from the IITK website.

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THE TERMS AND CONDITIONS FOR ENGAGING THE MEDICAL ATTENDENT

1. The students of the Institute, IIT Kanpur, when admitted in any Hospital at Kanpur on reference by the Health Centre. Agency will provide medical attendant to look after them on need basis on the call of Institute Health Centre duly having obtained sanction from DOSA.
2. Any student when admitted to Hospital, Health Centre on need, will inform agency to provide the Attendant.
3. The medical attendants will perform his duty on the schedule of 8 hours only.
4. The wages of Central Govt. A Class city is applicable on attendant. The rates of attendants shall applicable as per the Central Govt. rates, revised from time to time.
5. In case the patient disturbs more and one attendant is not capable to look after him/her, agency will provide two attendants for him/her at the recommendation of Duty Medical Officer.
6. Attendant will not have authority to sign on discharge paper.
7. For lady attendants, Health Centre will have to inform agency before 2 hours.
8. At night duty, agency has to provide two ladies attendants in case of female student.
9. Based on the input received from the student, Health Centre shall verify the Invoice and later on forward the same to DoSA Office for payment.
10. This agency shall remain valid for a period of initially one-year w.e.f. commencing of the contract which may be extended on yearly basis based on the performance and maximum upto 3 years. The agency must be signing the contract.
11. The contract shall be cancelled by either side by giving one month notice in advance.
12. **Jurisdiction.** The Contract shall be governed by and construed according to the laws in force in India. The Service Provider shall hereby submit to the jurisdiction of the courts situated at Kanpur for the purpose of actions and proceedings arising out of the Contract and the courts at Kanpur only, shall have the sole jurisdiction to hear and decide such actions and proceedings.