TO WHOMSOEVER IT MAY CONCERN

Call for Tenders

This is to notify that tenders are invited for non-flex printing works for Techkriti'15 the annual Technical and Entrepreneurship Festival of IIT Kanpur.

List of things to be printed:

1. Newsletter:
   6000 Multi
   colored Size: A3

2. Certificates (2100 + 2500)
   300 GSM
   One side multi-colored

3. I-Cards (201 + 330)
   Size: 3.25"X4.75"
   300 GSM
   One side multi colored (with custom name and photo)

4. I-Cards (675)
   Size: 3.5"X2.25"
   300GSM
   One side multi colored (without custom name and photo)

5. Hospitality booklet : 2000
   Size 5.5"X4.25"
   Pages:28
   Multi-colored

6. Passes with envelope 750
   Glossy photo paper
   Both side multi-colored

7. Passes without envelope 1350
   Glossy photo paper
   One side multi colored

8. Hall canteen coupons: 2500

9. Sponsor   Coupons   :
    2500 Size: A4
    One side glossary

Please mention in detail the following in the quotation:

- Per piece cost and the total cost of all the material mentioned with proper details.

- Time which you will need for manufacturing and delivery.

- Your profile. This should include the places you have worked in past, especially in IIT Kanpur campus.

- The quotations provided should be valid for a minimum period of 2 months.

Note:

1. All the designs will be given to you in .psd format and no extra charges will be paid for any conversion of format of design.
2. No extra charges will be paid for any transportation, labour or any other service other than quoted in the tender.
3. All the taxes should be mentioned in the quotation.
4. All the flex will remain with Techkriti'15 after festival. No flex will be returned after festival.
5. Tenders have to be sent before 3:00 pm on 11th March, 2015 on the following address:

N.C Joshi,
DOSA Office, IIT Kanpur-208016

Regards,
Assistant Registrar (S.A.)
IIT Kanpur

Festival Coordinators

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6th-9th
March