

Enquiry Letter for Quotation of Weighing Balance

Enquiry No: ME/NS/09/2017-1/WB

Enquiry Dated: September 07, 2017

Closing Date: September 21, 2017

Sealed quotations (in two separate envelopes namely “TECHNICAL ONLY” and second ‘FINANCIAL’ bid) are required for **Weighing Balance**. The specifications for the equipment are given at the bottom. The closing date for the above item is September 21, 2017.

The prospective suppliers are required to send quotation in two parts in sealed envelopes, as “**Technical Bid**” and “**Financial Bid**”. The two separate and sealed envelopes should be clearly marked appropriately as “Technical Bid” and “Financial Bid”.

- (i) The **Technical Bid** should contain detailed technical specification of the product being offered and should not mention any price. This should also mention the guarantee and complete spare parts must be included that are required for functioning of the unit.
- (ii) The **Financial Bid** should include the detailed price quotation clearly including the cost of the equipment, taxes, service charges if any, shipping and handling charges.

Kindly send the Technical and Financial bids in sealed envelopes latest by September 21, 2017 by 5pm to:

Dr. Niraj Sinha
Department of Mechanical Engineering
IIT Kanpur, U.P. 208016, India.
E-mail: nsinha@iitk.ac.in

Note: Quote must have a compliance report on both technical specification and special features following points

Technical Specification for weighing balance:

1. Capacity-220g
2. Readability-0.0001g
3. Repeatability-0.0001g
4. Linearity- $\pm 0.0002g$
5. Settling time- ~2sec
6. Sensitivity temperature drift-2.0ppm/ $^{\circ}C$
7. Weighing platform dimensions-90mm
8. Optional accessories-rechargeable battery kit with standard accessories

9. Weight of Balance- 4.7 Kg

Special features

1. LCD Backlit with 19 mm digit display
2. SmartTrac for keeping available weighing range in limit
3. Recall function to store most recent stable weight value for easy and correct transcription
4. Smart Operation for quick access to all functions
5. Automatic Reminder for carrying out Routine Service / Maintenance test
6. Metal die cast body with reinforced ABS plastic for more rugged operations.

NOTE / Terms and Conditions:

- The equipment should be provided with all necessary accessories and spare
- Maximum education discount, if any should be offered.
- Validity of quotation should be at least for 60 days.
- Local vendor must have supplied at least 10 similar furnaces to IITs, IISERs OR other institutes of national repute in the past 5 years. Please attach the reference list of 10 such users with phone numbers and email addresses.
- OEM Manufacturer must be an ISO-9001 company & equipment must be with CE compliance. Please attach both certificates.
- Please attach Principal Authorization letter Specific for this tender.
- Machine must have a warranty of at least 1 year. Please also quote the price for extended warranty of 3 years.
- An undertaking that the vendor will supply all the spares and services for the equipment for at least 5 years from the date of commissioning.
- If it is an imported item, please quote FOB charges and CIF charges separately.
- If the product is manufactured outside India, please attach NMIC certificate.
- Prices should include the installation and training cost.
- Normal payment terms for the Institute will be applicable (90% on delivery of the items and the remaining 10% after satisfactory installation/inspection).
- Delivery must be within 2 months.