



भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR
औद्योगिक एवम् प्रबन्ध अभियन्त्रण विभाग
DEPARTMENT OF INDUSTRIAL & MANAGEMENT ENGINEERING

पत्रालय: आई०आई०टी० कानपुर - 208016 (भारत)
P.O.: I.I.T., KANPUR - 208016 (India)

Letter No. : IIT/IME/DP/FOCdnza/20.02.2013

To,
M/S -----

Date 20.02.2013

Sealed Quotation is invited for the following items

Item Name	Qty	Rooms	Specifications
Credenza	16	Faculty Offices, Other offices	Size 1200x450x750 made of 25mm pre-laminated particle board with 2mm PVC edge binding, three draws at the middle of the system in pullout fashion having a width of 400mm, two single hinged doors running entire height of credenza with two shelves inside each of them (each part having 400mm width), 2 inch tall beading made of the same pre-laminated particle board with 2mm PVC edge binding on three sides on the top of credenza, all hinged doors have magnetic holders to keep the door closed, draws should be lockable, color - dark mahagony . Make: MySpace

Notes:

1. All quotation must reach undersign person by 01.03.2013, before 5:00 PM in sealed envelopes.
2. Quotation must be valid till 30 days.
3. Delivery period will be 4 weeks, including appropriate and complete installation at the desired site at IIT Kanpur, IME Department.
4. Extension of delivery period is not allowed.
5. Warranty should be properly mentioned in your quotation, minimum of one year.
6. Send technical detail and photograph of the product. The specified product should be quoted.
7. Participating firms should submit proof of documentation on authorized vendor for the product and eligible to provide the warranty. These documents will be cross verified.
8. Any firms with poor track record of installation services and lapses on warranty claims within IIT Kanpur will be rejected out rightly.
9. Payment term
 - a) For foreign currency through LC.
 - b) For Rupees payment 90%on delivery & 10% after satisfactory using /working

(Dr. D. Philip)

