

INDIAN INSTITUTE OF TECHNOLOGY KANPUR
DEPARTMENT OF HUMANITIES AND SOCIAL SCIENCES

IITK/DORA/HSS/2017-18/002

To M/S _____

24th April 2018

Sub. Quotation for Software – UNITY3D

We are interested in purchasing the following software (Qty-1) having the below mentioned specs. You are requested to send your sealed quotations along with compliance report, for the below listed product, as per given specifications. The envelope must be inscribed with "UNITY3D".

Software: Unity3D
Version: 5.4.1f1 to latest 2017
Operating System: Window7 (64 bit)
Edition: Professional (Pro)
Seat: 2 (For Two Year's)

Last date to submit your bids till ~~21st May 2018~~ by 1500 Hrs *(28th MAY 2018 Extended Date)*

"UNITY3D" Commercial Named New Terms & Conditions as per enclosed sheet:


Dr. Koumudi Patil
Contact person:
Koumudi kppatil@iitk.ac.in
Contact- 0512-259-7685
Mailing Address: RM-153,
Faculty Building
Department of Humanities and Social Sciences
Indian Institute of Technology

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Date – 23/04/2018

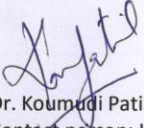
Annexure 1:
Rules to be followed for purchase in IIT Kanpur

Terms & Conditions:

1. All quotations must contain complete technical details of the product inside Technical Bid Envelope in case of two-bid system.
2. Quotation must be valid for 60 days; in case of import this should be valid for 90 days
3. All prices are to be FOR IIT Kanpur.
4. Please provide official e-mail id for conversation post quotation opening.
5. Delivery period must be within 4 weeks from purchase order date.
6. The institute is exempted for payment of Excise duty under notification No. 10/97 & partially Custom duty (@5.15%), under notification 51/96 and a road permit will be provided, if Applicable. The Concessional Form 'C/D' have been abolished w. e. f. Apr 01, 2007.
7. Our standard payment terms and conditions is 90% on installation and 10% after inspection and approval.
8. The Penalty @1% per week or part thereof subject to max 10% of the delivery price will be deducted from the balance payment, if supply is not completed within aforesaid delivery period.
9. Preference will be given to only those vendors who have Service/ Repairing center stationed at Kanpur (Single point of contact in Kanpur for any service related issues)
10. No Call Locking will be entertained (in / out stationed). If at all it is required then it will be performed by local Maintenance Engineer.
11. Testing of the product onsite is mandatory
12. In no case, the suppliers shall be provided with remote access of the servers.
13. It is mandatory to quote for above given optional; else the quotation may be rejected.
14. Reporting time should not be more than 3 working hours
15. Resolving time should not be more than 3 working days
16. At any time prior to the deadline for submission of bid, the Institute may, for any reason, at its own initiative, modify the bid document by amendments. Such amendments shall be uploaded on the website through corrigendum and shall form an integral part of bid document. The relevant clauses of the bid document shall be treated as amended accordingly. It shall be the sole responsibility of the prospective bidders to check the website from time to time for any amendment in the tender document. In case of failure to get the amendments, if any, the Institute shall not be responsible for it.
17. Vendor is expected to submit only one best bid per tender specifications.

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18. ****Only original equipment manufacturer /Authorized channel partners/Authorized system integrators having letter of support from OEM are eligible to bid.**
19. **A higher warranty may be given preference.**
20. **The Institute reserves the right for accepting and rejecting any quotation without assigning any reason thereof. Also, The Institute reserves the right to reject or accept all or any of the offers made above.**
21. **IIT Kanpur has the right to accept the whole or any part of the tender or portion of the quantity offered or reject it in full without assigning any reason.**
22. **In Case of two-bid system: Sealed quotations are invited Technical bid & financial bid from reputed, eligible & resourceful bidders for supply, installation of Server, etc. complete in all respect. The sealed envelopes with the quotes should be super scribed mentioning whether it is a technical or financial bid.**
23. **Vendors are requested to quote in Indian and Foreign currency (Rupees and Dollar). If the vendor wants to quote in an alternate currency, the vendor should seek an explicit permission from the Project investigator before sending the bid.**
24. **If all or any of the components of the equipment is/are to be imported, the vendor holds its full responsibility for its delivery at IIT Kanpur and that too in the stipulated time period. If for any reason the vendor does not want to deliver to IIT Kanpur, the vendor needs to seek an explicit permission from the department, before sending the bid.**
25. **Maximum educational discount should be offered wherever applicable.**
26. **Institute is partially exempted from GST and the same should be offered in your bid as well.**
27. **The vendor must provide official email address for communication and should notify that clearly in the quotation description, just referring to letterhead will not be accepted as sufficient proof of official email of communication.**
28. **Every communication must be received at IIT Kanpur within 2 business days from the date stamped on the letter if posted via conventional postal email.**
29. **Any communication letter if posted via conventional postal mail must also be sent on flowing email – kppatil@iitk.ac.in**


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