इस दस्तावेज़ की हिंदी प्रति अनुरोध पर उपलब्ध कर दी जायगी

INDIAN INSTITUTE OF TECHNOLOGY KANPUR
ESTATE OFFICE (Phone: (0512) 259-7327)
ROOM NO. 101-D (FACULTY BUILDING)

This document may be downloaded, filled and submitted by email (for details

consult elsewhere in this document- notice section)

TENDER FORM

FOR AUCTION OF

DRIED WOODS/LOGS KEPT

IN

NURSERY & AIR STRIP OF IIT KANPUR

ISSUED TO:

Mr./M/s._____

Issued By:

ESTATE OFFICE, I.I.T. KANPUR

TENDER NOTICE no. 13/2016-17

INDIAN INSTITUTE OF TECHNOLOGY KANPUR

ESTATE OFFICE (Phone: (0512) 259-7327), ROOM NO. 101-D (FACULTY BUILDING)

NO. EO/CEMMC/ IITK/2016-17/ 311   Dated: 15 July 2016

Sub.: Application for Auction of "Dried Woods/Logs" kept in the Nursery & Airstrip, **IIT KANPUR**

1) Sealed tenders are invited, on behalf of the Director, IIT Kanpur, for Auction of **"DRIED WOODS/LOGS"** kept in the Nursery of the Institute.

2) The tender document containing the details can be obtained from: (i) the Estate Office on all working days from 18 July 2016 to 29 July 2016 between 1000 hrs to 1230 hrs

<div align="center">or</div>

(ii) downloaded from Estate office website http://www.iitk.ac.in/estateoffice/Tender.htm.

3) The prescribed application form duly filled by the applicant should be either (i) deposited to the Estate Office on 29 July 2016 upto 1500 hrs.

<div align="center">or</div>

(ii) Submit via email* and bring hard copy at the time of interview/presentation.

4) The tenders will be opened on the same date (of submission), i.e., 29 July 2016 at 1530 hrs in Room No. 101-A, Faculty Building. The parties will be required to meet the Committee for presentation.

The Institute reserves the right to accept / reject any application without assigning any reason. Shop also refers to/includes premises allotted (where applicable).

Assistant Registrar/
Officer In-charge, Estate

Copy to: 1. Director, 2. Deputy Director, 3. Prof. In-charge, Admin, 4. Chairman, CEMMC, 5. SE, IWD, 6. All Notice Boards 7. Institute website 8. Newspaper.

* Vendor to send email to cemmc@iitk.ac.in after submitting tender (either hard of soft copy).

☐ Soft copy submission can also be made as follows: The soft copy submission will be password protected and password will be brought along at the time of the interview (vendor should also bring the original hardcopy along for the interview).

☐ Summary for online submission: download tender document file → print → fill (with necessary documents and attachments) → scan and save as .pdf → email to CEMMC (before the deadline for submission stipulated) → bring password and original hard copy to interview.

TERMS & CONDITIONS FOR THE AUCTION OF DRIED WOODS/LOGS KEPT IN NURSERY UNIT

1. The tenders in a sealed cover superscripted "AUCTION OF DRIED WOODS/LOGS KEPT IN NURSERY UNIT" should be submitted in the Estate Office on 29 July 2016 upto 1500 hrs and will be opened at 1530 hrs on the same day in the Estate office in the presence of Committee members.

2. The tenders shall be accompanied with earnest money of Rs. 50,000/- in the form of Demand Draft in the favour of "Registrar, IIT Kanpur".

3. The tender form along with the terms & conditions may be obtained from Estate Office on all working days from **18 July 2016 to 29 July 2016** between 1000 hrs to 1230 hrs *or* (ii) downloaded from Estate office website http://www.iitk.ac.in/estateoffice/Tender.htm.

4. The goods are offered in **"AS IS WHERE IS BASIS"**. The DRIED WOODS/LOGS KEPT IN NURSERY & AIRSTRIP can be inspected from **25 July 2016 to 28 July 2016**, between **1500 hrs to 1700 hrs** on working days. For better understanding photographs are appended below:

5. The party whose tender is accepted will be required to deposit the balance amount (after adjustment of earnest money deposited) within a period of 7 days from the date of auction i.e. **29 July 2016** against the issue order. If the amount is not deposited within the aforesaid period, the acceptance of offer shall stand cancelled and the earnest money shall be forfeited. It will be the responsibility of the

tenderer to remove/shift the goods at their cost & responsibility of the Institute will not be responsible in any way once auctioned the DRIED WOODS/LOGS KEPT IN NURSERY & AIRSTRIP under any Law/Acts.

6. After depositing of the balance amount, the party should lift the woods within a period of 15 days. If the woods are not removed within the said period, the Institute shall not be responsible for its safe custody. The woods shall lie at the risk and responsibility of the tenderer. If the woods are not removed within another 15 days the tenderers shall have no right or claim to the woods and whatever money has been deposited shall be deemed to be forfeited. The Institute shall be free to dispose of the woods in any manner as may be deemed fit.

7. The Institute reserves the right to reject all or any tender without assigning any reason. The decision of the Director in this behalf and all other matters relating to the disposal shall be final and binding.

Assistant Registrar/
Officer In-charge, Estate

All the above mentioned terms & conditions are accepted by me.

		(Affix recent photo here)
Signatures of the Tenderer/party:		
Name of the Tenderer/party:		
Full Address:		
Pin Code No.		
Mobile No.		
Other landline or mobile no.		
Email ID		

The tenderer must attach his permanent residential proof, failing which the tender may be rejected.

APPLICATION FORM FOR AUCTION OF "DRIED WOODS/LOGS" KEPT IN NURSERY & AIRSTRIP, IIT KANPUR

1.	Name of the applicant (in CAPITAL LETTERS)			
2.	Father's Name			
3.	Complete Address with contact nos. and email ID			
4.	Date of Birth			
5.	Qualification			
6.	PAN No.			
7.	Security Deposit (To be deposited by the tenderer)	Amount		
		FDR No.		
		Date		
		Bank/Branch		
8.	Experience (If any in years)			
9	Bid Amount offered	(In Figure)		(In Word)

The tenderer must attach his permanent residential proof, failing which the tender may be rejected.

Date: _____

<div style="text-align:right">

Signatures and

Name & Complete address of the

Applicant with contact numbers and email ID

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