



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Dean of Students' Affairs Office

July 8, 2024 /2121

To,
The Director,
IIT Kanpur

Approved.

[Signature]
8/7/24

Dear Sir,

The newly joined postgraduate students will be reporting to the campus from July 18th, 2024. Additionally, there are some cases of locally admitted or nearby IIT Kanpur students or some students, who are interested in becoming Day scholars from the beginning of the semester.

To ensure a smooth day-scholar status process, the following Day Scholar Committee for newly Joined students is propose. The same committee will take the decision on all such cases during the initial phase of the new students joining the IIT Campus and in the mid of the semester due to any emergency / SSAC/ICC decision, related to Day scholar.

All the decisions made by this committee will be brought to the notice of the regular committee for ratification in its next scheduled meeting.

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|---------------------------------|-------------|
| 1. Dean, Students' Affairs | Chairperson |
| 2. Associate Dean, Hall Affairs | Member |
| 3. Head, Counselling Services | Member |
| 4. AR, Students' Affairs | Member |

The above is submitted for your kind approval please,

[Signature]
8/7/24
(Pratik Sen)
Dean, Students' Affairs

Copy to:

All Committee members

INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Office of the Dean of Students' Affairs

APPLICATION FOR PERMISSION TO BE A DAY SCHOLAR (under Statute 23(1)*) AND DAY SCHOLAR WITH HRA

Name:		Roll No:	<input type="checkbox"/> Day Scholar only <input type="checkbox"/> Day Scholar With HRA # (Tick one)	
Department:	Programme :	Assistance-ship (in case of Day Scholar with HRA) :		
Email ID:	Mob.:	SBRA Waiting List No. (in case of Day Scholar with HRA) :		
Current Place of Stay: (tick one) <input type="checkbox"/> Staying on campus <input type="checkbox"/> Staying outside the campus		Current Address:	Permanent Address:	Status of last semester Hosteler / Day Scholar
Reason for staying/wishing to stay out of campus: (Use additional sheets if required)				
Duration : Day Scholar shall be for one semester i.e. forthcoming semester or current semester				
If recommended by any authority, Name of the authority : Recommendation attached : Yes/No				
If permitted, give the address where the student wishes to stay:				
If at least one of the family members or guardians is staying with you in the address mentioned above, provide the name, contact no. & the relationship with you :				
I undertake that the above information furnished by me is correct and I shall abide by all guidelines pertaining to the sanction of HRA. My spouse (applicable to the married scholars) is not claiming any HRA in Kanpur or has not been provided any official accommodation in Kanpur. If there is any change in the above-mentioned circumstances, I will immediately intimate to the Institute.				
Signature of the student with date	Parent/ Guardian	Thesis Supervisor (if applicable)	Head of Department	
For use of DOSA office <input type="checkbox"/> Only Day Scholar Recommended <input type="checkbox"/> Day Scholar Recommended with HRA <input type="checkbox"/> Both Day Scholar and HRA not recommended (Recommendations of the committee to be attached)				
AR (DOSA)	DOSA	Approved Director		
# Only married PhD, MTech, MS and MDes students getting assistance-ship from the institute and permitted to stay out of campus, are eligible to claim HRA. (For other guidelines please consult the DOSA web page.)				
*Statute 23(1): The Institute shall be a residential institution and all students; research scholars and research fellow shall reside in the Halls of Residence and hostels built by the Institute for the purpose. In exceptional cases, the Director may permit a student, scholar or fellow to reside with his parent or guardian, but where any such permission is accorded to a student, scholar or a fellow, such student scholar or fellow, as the case may be, shall be liable of such seat rent as he would have been liable for the payment of seat rent had he resided in the hostel.				