

Indian Institute of Technology Kanpur
Office of Infrastructure & Planning

DOIP/IITK/2022/OO-05-08-01

Date: 05/08/2022

Office Order

Subject: Regarding use of Market Rate (MR) items in estimate

In absence of DSR items, all Civil/Electrical/ AC estimates must be accompanied by **at least three valid and verifiable quotations** (not more than six-month old) **from authorized vendors/reputed suppliers only**. The make of the items must also be specified in the quote. Effort must be given for several equivalent items. Further, the quotations must show the discount for each item. Market rate analysis with Listed Price will **NOT** be accepted. Any estimate which does not follow the aforementioned guideline may be returned without further processing.

This Office Order is applicable with immediate effect and is for the necessary information to all concerned.



Dean, Infrastructure and Planning

Copy to:

1. SE (IWD)
2. All EEs
3. ADPI-I
4. ADPI-II
5. OIC, DOIP
6. For circulation through IWD Engineers List.