



भारतीय प्रौद्योगिकी संस्थान, कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR
P.O.: I.I.T., Kanpur 208 016, Uttar Pradesh, India

शैक्षिक विभाग : पूर्वस्नातक शाखा

DEAN OF ACADEMIC AFFAIRS OFFICE :

Dean, Academic Affairs

No. Academic/Pool/2016/
20th September, 2016

OFFICE ORDER

The charges for issuing of the following certificates/documents to the students enrolled and pass-out are revised w.e.f. 1st October, 2016:

Current Students		Pass-out students	
Particular	Revised Charges	Particular	Revised Charges
Transcripts (per copy).	Rs.100/-	• Transcripts (1965 to 1990). • Transcripts (1991 onwards). (Minimum 1 set. (5 copies of transcripts)	Rs.2000/- Rs.1000/-
Duplicate grade-sheet	Rs.100/-	• Duplicate grade-sheet (1965 to 1990). • Duplicate grade-sheet (1991 onwards).	Rs.1000/- Rs.500/-
Bona fide certificate (<i>Free of cost once in a semester. For each additional copy</i>)	Rs.50/-	Bona-fide certificate	Rs.500/-
Medium of Instruction Certificate	Rs.100/-	Medium of Instruction Certificate	Rs.200/-
CPI to % conversion certificate	Rs.100/-	CPI to % conversion certificate	Rs.200/-
		Original Degree Certificate (if not deposited the Convocation Fee).	Rs.1000/-
No-Objection Certificate (NOC)	Rs.50/-	Migration Certificate	Rs.500/-
Provisional Degree Certificate	Rs.200/-	Duplicate Degree certificate	Rs.4000/-
		Verification of Degree and/or certificate	Rs.2000/-
Any other miscellaneous certificates not listed above.	Rs.200/-	Any other miscellaneous certificates not listed above.	Rs.200/-
• Courier & handling Charges (within India) • Courier & handling Charges (outside India)	Rs.200/- Rs.1500/-	• Courier & handling Charges (within India) • Courier & handling Charges (outside India)	Rs.200/- Rs.1500/-

Neeraj Misra)

Copy to:

1. Directorate
2. All Deans
3. All Associate Deans
4. All Head of Departments/IDPs/Sections
5. Finance & Accounts Section
6. All PG, UG and OARS staffs