|  |  |  |
| --- | --- | --- |
|  | **Hkkjrh; izkS|ksfxdh laLFkku dkuiqj** |  |
| **INDIAN INSTITUTE OF TECHNOLOGY KANPUR** |
| **“kSf{kd foHkkXk : dk;kZy;] fMftVy yfuZax** |
| **ACADEMIC SECTION: OFFICE OF DIGITAL LEARNING** |

**REQUEST FOR CHANGING PRE-REGISTERED MODULE(S)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Current Academic Session:** |  | **CurrentQuarter:** |  |

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Roll no:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Program:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Department:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**No. of Modules opted during pre-registration:**\_\_\_\_\_ **Cellphone No:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DROPPING OF PRE-REGISTERED MODULE (S)/ ADDING OF NON-OPTED MODULE(S) DURING REGISTRATION FOR THE UPCOMING QUARTER**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl No** | **Module no** | **Title of the module** | **Change Request for** | **Reason for change request\*** | **Consent of the Instructor #** |
|  |  |  | Add/ Drop |  |  |
|  |  |  | Add/ Drop |  |  |
|  |  |  | Add/ Drop |  |  |

**\***Please attach required documents (if applicable)

**#** Please attach the copy of consent email from the respective instructor(s)**: applicable only for drop cases**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
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| **Recommendation of DOPC Convener**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature of DOPC Convener | |
| **FOR OFFICE USE ONLY** | |
| **Permission for changing module options as detailed above is APPROVED/ NOT APPROVED** | |
| **Remarks:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature of Dealing Assistant** | **Remarks:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Signature of Chairman, SOPC** |

Note: The request should reach the Office of Digital Learning (dloffice@iitk.ac.in) on or before the opening up of the module registration for the upcoming quarter.