



भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR
शैक्षिक विभाग : कार्यालय, डिजिटल लर्निंग
ACADEMIC SECTION: OFFICE OF DIGITAL LEARNING



REQUEST FOR CHANGE FROM 'I' GRADE TO LETTER GRADE

| | | | |
|-------------------|--|----------|--|
| Academic Session: | | Quarter: | |
|-------------------|--|----------|--|

Name: _____ Roll no: _____

Programme: _____ Department: _____ Year: _____

Cellphone No: _____ Email ID: _____

No. of Completed Modules: _____ No. of Incomplete Modules: _____

Undertaking and details of 'I' Grade Module and Quarter:

| STUDENT UNDERTAKING | | | | | |
|---------------------|--|-------------|----------|--|---|
| Student Consent* | Appearing before the modules are on offer# | | | | <input type="checkbox"/> |
| | Not appearing in the upcoming quarter examination when the modules are on offer# | | | | <input type="checkbox"/> |
| Sl No. | Module No. | Module Name | Nature** | Year/Quarter (when registered for the module) | Year/Quarter (when writing the exam) |
| | | | COR/ELE | | |
| | | | COR/ELE | | |
| | | | COR/ELE | | |

*Please put a tick (✓) in the respective check box.

**Please write COR for Core/Compulsory & ELE for Elective as appropriate.

#Please attach the instructor's approval with your request.

Date: _____ Student's Signature _____

| | |
|---|---|
| Recommendation of Programme Coordinator | |
| Signature of Programme Coordinator | |
| FOR OFFICE USE ONLY | |
| Remarks: | |
| Checked by _____ Signature of Dealing Assistant | Approved by _____ Signature of SOPC |

Note: This request should be made to the Office of Digital Learning (dloffice@iitk.ac.in) within two weeks of the commencement of the class of the quarter in which s/he wants to write the examination.