



भारतीय प्रौद्योगिकी संस्थान, कानपुर  
INDIAN INSTITUTE OF TECHNOLOGY KANPUR  
P.O.: I.I.T., Kanpur 208 016, Uttar Pradesh, India

शैक्षिक विभाग : पूर्वस्नातक शाखा

ACADEMIC SECTION: UNDERGRADUATE OFFICE

**Chairperson, SUGC**

12<sup>th</sup> June, 2017

To  
All Members of the SUGC

**DRAFT**

**MINUTES OF THE 2016-2017/5<sup>TH</sup> MEETING HELD ON 24<sup>TH</sup> MAY, 2017 AT  
09.30 AM IN QIP CONFERENCE ROOM (ACADEMIC AFFAIRS BUILDING)**

***MEMBERS PRESENT***

*SUGC Members:*

- |   |                                |
|---|--------------------------------|
| 1. Dr. Manoj K. Harbola ( <b>Chairman</b> ) (PHY)                                 | 11. Dr. Somesh K Mathur (HSS)  |
| 2. Dr. T. Ravichandran ( <b>Ex-officio</b> )                                      | 12. Dr. Deepak Gupta (MSE)     |
| 3. Dr. Sanjay Kumar (AE)  | 13. Dr. Saktipada Ghorai (MTH) |
| 4. Dr. Jayandharan G. Rao (BSBE)  | 14. Dr. M. K. Harbola (PHY)    |
| 5. Dr. Anurag Tripathi ( <i>CHE</i> )   | 15. Dr. Shakti S. Gupta (ME)   |
| 6. Dr. Debabrata Goswami (CHM)  | 16. Dr. Anoop Singh (IME)      |
| 7. Dr. Rajesh Sathiyamoorthy (CE),  | 17. Dr. Aditya H Kelkar (NET)  |
| 8. Dr. Nitin Saxena (CSE)   |                                |
| 9. Dr. Kumar Vaibhav Srivastava (EE)  |                                |
| 10. Dr. Somesh K Mathur ( <i>in place of Dr. Ditwij<br/>Bhowmik</i> ) (PUGC, ECO) |                                |

*Student Representatives:*

- |  |   |
|--|---|
| 1. Mr. Vedant Goenka                               | 3. Ms. Lavanya Taneja (in place of Mr. Siddhant Naik) |
| 2. Mr. Pranshu Garg (in place of Mr. Kunal Kapila) |   |

***MEMBERS REQUESTED FOR LEAVE OF ABSENCE***

Nil

***MEMBERS ABSENT***

- |  |                           |
|--|---------------------------|
| 1. Dr. Mainak Chaudhuri (CSE) Senate Nominee | 4. Dr. Deepu Philip (DES) |
| 2. Dr. Bharat Lohani (CLTP)                  | 5. Dr. Javed Malik (ES)   |
| 3. Dr. R. G. Pala (MSP)                      |                           |

At the outset the Chairman, SUGC, welcomed all the members present, and subsequently, the agenda was taken up for discussion.

**Item No. 1: Confirmation of the minutes of the 2016-2017/4<sup>th</sup> meeting held on 24<sup>th</sup> March, 2017 in QIP Conference Room (Academic Affairs Building).**

The Minutes of the 2016-2017/4<sup>th</sup> meeting held on 24<sup>th</sup> March, 2017 was circulated amongst the members on 5<sup>th</sup> May, 2017, with a request to give their comments, if any, on the minutes. Since no comments were received the above cited minutes were confirmed.

**Item No. 2: Announcement, if any**

There was no announcement.

**Item No. 3: Consideration of the report of the Academic Performance Evaluation Committee (APEC) based on the performance of students in 2016-17-II Semester.**

The APEC Report of 2016-17-II semester was presented by Dr. Shakti S Gupta, Chairman, APEC for consideration by the committee. After going through the report the same was accepted by the committee and decided to recommend to the Senate for further consideration.

**Item No. 4: Consideration of the proposed format of the grade sheet of Double Major Program to be given separately after completion of the academic program.**

The committee was apprised that as per the present practice the a simple grade sheet is provided to the students who complete the Double Major Program without evaluating the academic performance on those courses which are cleared by the students for completion of the Double Major Program. For showing the academic performance in grade sheet of the second manor of the Double Major Program, it was proposed that Semester-wise Performance Index (SPI) and Cumulative Performance Index (CPI) should be given in the grade sheet of the Second Major against the courses which are cleared by the student for completion of Double Major Program. In this connection, a format of grade sheet of Second Major was placed before the committee for consideration. After due deliberation on the proposed format of the grade sheet of Double Major Program, it was decided that the same will be sent to the Senate for approval.

**Item No. 5: Consideration of the request of Dean, Academic Affairs, regarding issuing a separate certificate of Minor as proposed by the Chairperson, Students' Senate.**

The committee was apprised that as per the existing provision, after the completion of all course work prescribed for Minor, a separate grade sheet is provided by mentioning the courses which are cleared by the student for completion of his Minor Program, but no separate certificate is issued for Minor Program. In this connection request was received from the Dean, Academic Affairs that in addition to the issuing of grade sheets, a separate certificate of a Minor may be issued as proposed by the Chairperson, Students' Senate.

The proposal was considered by the Senate in its 2016-17/7<sup>th</sup> meeting held on 6<sup>th</sup> April, 2017 and it was decided that the DOAA will arrange the design of a certificate in consultation with the SUGC and put it up for the approval of the Senate. The proposal was considered by the committee and it was decided that the proposed format of the certificate of the Minor will be sent to the Senate for its approval.

**Item No. 6: Consideration of the request of Convener, DUGC of Electrical Department to include the credit of EE491A (UGP-3) for fulfillment of credit requirement of Department Elective (DE) of Dual Degree student**

The committee was apprised that as per the course template of Electrical Engineering Department, students of dual degree program are not allowed to take the course EE491A (UGP-3) for fulfillment of credit requirements. In the course template EE491A is listed in the 7<sup>th</sup> semester and for program change from B.Tech. to B.Tech.-M.Tech. (Dual Degree) students may apply after their fifth, sixth or seventh semester. The application for program change is accepted twice in an Academic Year, once in the month of April and another in the month of November. If the application for program change is submitted during the 7<sup>th</sup> semester of the student then the application is submitted by the student in the month of November. By that time student not have any option to drop the course EE491A if they register the course as per their B.Tech. template. As per the new ARC recommendation clearing the UGP is not mandatory for the dual degree students but if the UGPs (UGP-2 and UGP-3) are cleared by the dual degree students then the credits of the UGP-2 and UGP-3 are counted for fulfillment of the OE and DE credit requirement. Since it is specifically mentioned in the course template of the Electrical Engineering Department that dual degree students will not be allowed to take EE491A the credits of the EE491 is not included in the graduation requirements of dual degree program. Due to this reason graduation requirements of the following students are not fulfilled for obtaining the degree in the 50<sup>th</sup> Convocation:

1. 12807072 Akshay Kumar
2. 12807804 Vikrann Kumar
3. 12807049 Aditya Raj
4. 12807541 Rahul Sharma
5. 12807147 Anurendra Kumar

After due deliberation on the above cited issue, it was decided that positive recommendation will be sent to the Senate for accepting the request of the students.

**Item No. 7: Consideration of the request of Mr. Neeraj S. Thakur (13428) a B.Tech. student of MSE Department to add the credits of UGP-4 (CS499A) of other department for fulfillment of graduation requirements.**

A request was received from Mr. Neeraj S. Thakur to allow him to add the credits of non-departmental UGP-4 (CS499A) for completion of the graduation requirements.

The committee was apprised that as per the recommendations of the Academic Review Committee (ARC), UGP-1 and UGP-4 are optional (*Clause 2.5.2 "Undergraduate Research"*), and the credits cannot be counted towards DE/OE credits. Based on the recommendation of the ARC it was decided by the SUGC in its 2012-13/8<sup>th</sup> meeting held on 13<sup>th</sup> April, 2013 all the UGP courses should have a proper number and departments should not simply use Undergraduate Project-I, II, III & IV for avoiding the confusion about the UGP numbers.

As per the course templates of both the departments CSE and MSE, it is clearly stated that the credits of the UGP-4 cannot be counted towards the fulfillment of graduation requirements. The student was aware at the time of registration of the course that the UGP-4 (CS499A) of CSE

department is an optional course and the credit of the UGP-4 will not be counted for completion of graduation requirements. According to the course template of MSE Department UGP-4 also an optional course and student is not allowed to add the credits of UGP-4 in DE/OE credit requirements.

Since all the UGP having a specific course number and the grade is awarded against the course number not based on the UGP number it should not be possible to change the course number of the UGP as per the graduation requirements. It was decided by the committee that the request of the student will not be accepted and he will take another course for completion of his academic program in Summer.

**Item No. 8: Consideration of the request of Mr. Kundan Kumar (12375/12807375) a BT-MT (Dual Degree of Category-A) of Computer Science & Engineering department to give waiver on the thesis credits.**

The committee was apprised that Mr. Kundan Kumar (12375/12807375) a BT-MT (Dual Degree of Category-A) of Computer Science & Engineering department was allowed to proceed to other Institute viz. University of Montreal as a non-degree student to spend two semesters (i.e.2016-17-I and 2016-17-II). Since he was allowed to pursue his thesis work in other university by the committee, the request of the student to give waiver against the thesis credit for completion of academic program was accepted by the committee.

**Item No. 8: Consideration of the request Mr. Gajanand Natwariya (13271) a B.Tech. student of MSE Department to allow him to register 27 credits in Summer-2017.**

A request has been received from Mr. Gajanand Natwariya (13271) to allow him to register 27 credits in Summer-2017 for completion of academic program at the end of Summer-2017. As per the Clause 6.1.6 “Academic Load in Summer Term” a student may register for a maximum 25 credits. In this connection the committee is apprised that in the past the request for allowing the student beyond the maximum limit of 25 credits in summer was not accepted by the committee (2015-16/8<sup>th</sup> meeting held on 2<sup>nd</sup> May, 2016). The committee decided that the matter will be sent to the Senate for consideration.

**(Manoj K. Harbola)**  
Chairman, SUGC

Copy to (for information): 1. Dean, Academic Affairs