Minutes of the CCCC Meeting held on July 03, 2012

Members present: Madhav Ranganathan, Sovan Das, T. Muthukumar, Braj Bhushan, Y.N. Singh, R. Sankararamakrishnan, Abhishek, V. Chandrasekhar (Special Invitee), K.S. Singh, Aftab Alam, Gopesh Tiwari, Navpreet Singh, Brajesh Pande, Saikat Hira, A. Chandra

1.Head CC welcomed all the members to the meeting.

2. The minutes of the previous meeting held on January 20, 2012, were confirmed.

3. Announcements: Head CC informed the Members that (i) The Acrobat Professional software has been procured. It can be installed in any PC/Laptop in offices and labs of the Institute. (ii) Three computer labs in the New Core Building are now operational from 8 AM to 2 AM on all days. These labs can be used for courses and also for other PC-based needs.

4. Continuation of CC accounts of retired/resigned faculty and their access to various Lists:

Head CC first provided the following background information on this issue. (a) Current Institute policy is that CC accounts of retired faculty should be continued (The Board granted this facility to 'superannuated faculty residing in Kanpur' (see 1996/3rd Meeting, dated 26.09.1996) but in practice it has been followed for all retired faculty). (b) When Lists were created in 2003, all retired faculty were included in Institute faculty list. They were also included in respective department faculty lists by default. However, departments were given the choice to populate their own Dept faculty lists manually and decide their own policy. (c) Sometime later, the tags of retired faculty were changed to *fc o*t and were removed from Institute faculty list and also from department faculty lists where population of the lists was done automatically. (d) Subsequently, when some departments wanted that retired faculty be included in their department faculty lists, *ot*

tags were removed for retired faculty belonging to those departments. No further *ot* tag was put for any faculty retired since then. (e) Presently, retired faculty are included in the Institute faculty list and also in department faculty lists where automatic population is done. Still some old ids with ot tag still remain which means those retired faculty are out of faculty lists. A proper policy on this matter needs to be formulated.

A long discussion took place after the above background information was provided. The Members recommended the following:

 (a) All retired faculty be given the tag *rf*. Department tag will remain unchanged. (b) CC would maintain two faculty lists at Institute level: (i) faculty@lists.iitk.ac.in (for fc only, hence for current faculty), (ii) faculty-all@lists.iitk.ac.inj (for fc+rf, hence for current plus retired faculty). Similarly, two faculty lists be given to each department. Like, (i) chmfc@lists.iitk.ac.in (current chemistry faculty) and (ii) chmfc-all@lists.iitk.ac.in (current + retired chemistry faculty). Both faculty and faculty-all and corresponding department faculty lists will be auto-populated unless a department prefers to do manual population. (c) It was suggested that two similar lists for acadstaff, namely acadstaff@lists and acadstaff-all@lists should also be maintained by CC.

It was also recommended by the Members that (i) accounts of visiting and Emeritus faculty be considered as regular faculty accounts for the purpose of inclusion in faculty list. However, Visiting faculty accounts should be deleted soon after completion of terms. (ii) The accounts of permanent faculty members resigning from the Institute can be considered as retired faculty accounts for the purpose of inclusion in faculty-all list. All such accounts of retired faculty can be e-mail+web and shell access can be given on case-to-case basis on specific request. Also, any account of a retired faculty not used for a period of one year will be deactivated automatically.

It was suggested that CCCC recommendation on the matter should be discussed in departments for any feedback. Subsequently, the CCCC recommendations along with feedback from departments, if any, can be sent to IAC for its consideration.

5. Mail quota of CC users: The Members discussed the status of existing mail quota policy of CC users. Currently, Officers have a mail quota of 1.5 GB and it is 500 MB for other users including students. It was noted that the new mail storage has a higher capacity, hence an increase in the mail quota of all users can be considered. It was agreed that the mail quota of Officers and others will be increased to 2.5 GB and 1.0 GB, respectively.

6. The purchase of software in 2012-13 was discussed. In addition to keeping the existing software which have been used by the users, possible purchases of new software were also discussed. The members were requested to inform CC about any additional software requirements which may involve usage by many faculty members/departments. A list of all existing software at CC will be sent to the members soon.

The meeting ended with thanks to the Chair.

Amalendu Chandra

(Head, CC)