Indian Institute of Technology Kanpur
Department Of Aerospace Engineering

Application to proceed out of station on
<u>SPECIAL CASUAL LEAVE</u>

1) Name: ....

2) Personal File No: ....

3) Designation: ....

4) Period of Special Casual Leave: ....

5) Purpose: ....

6) Host Institution/Organization: ....

7) Any other information: ....

[SIGNATURE OF APPLICANT]

[HEAD OF DEPARTMENT]